

**TREASURER'S INSTRUCTION  
GOVERNMENT BUSINESS ENTERPRISES ACT 1995**

**GBE 08-57-02**

**PROCUREMENT REPORTING ARRANGEMENTS**

**BACKGROUND**

The Government has approved a range of initiatives as part of a strategy to assist Tasmanian business to compete for the provision of goods and services to Government.

A key element of this strategy provides for the enhancement of annual reporting by Government departments and Government Business Enterprises (GBEs) from 1998-99, to detail the level of support afforded to Tasmanian businesses in regard to procurement contracts.

The procurement information to be provided by GBEs is based on procurement contracts valued at more than \$50 000.

To facilitate the provision of information to the Government on the impact of this strategy, a central register of Government tenders has been established at Treasury. To ensure the timeliness and accuracy of this information, GBEs will be required to provide the relevant information to Treasury, in respect of all procurement tenders valued at more than \$50 000, on a quarterly basis from the September quarter 1999.

The information will be requested as part of the quarterly performance reporting regime.

This Instruction applies to all GBEs and is issued under section 114 of the *Government Business Enterprises Act 1995* (GBE Act), which authorises the Treasurer to issue instructions, in writing, in respect of guidelines, practices and procedures to be observed by GBEs in relation to annual reports and the financial management of GBEs.

This Instruction is pursuant to sections 55(2)(m) and 57(3) of the GBE Act. These sections of the GBE Act allow the Treasurer's Instructions to prescribe any information required to be included in the Annual Report and the Quarterly Report of GBEs.

**TREASURER'S INSTRUCTION**

The Annual Reports of GBEs, commencing with the 1998-99 financial year, must provide the total number of procurement contracts valued at more than \$50 000 and the total value of those contracts, broken down between contracts awarded to local and mainland/international suppliers.

The Chief Executive Officer must include a statement in the Annual Report about their support for Tasmanian business.

The Quarterly Report of each GBE must provide the following information in respect of all tenders valued at more than \$50 000 on a quarterly basis commencing for the September quarter 1999:

- the number of tenders called; and
- for each tender:
  - ⇒ the total number of bids received;
  - ⇒ the number of Tasmanian bids received;
  - ⇒ whether a contract was awarded;
  - ⇒ the total value of the contract;
  - ⇒ whether the contract was awarded to a Tasmanian supplier; and
- the estimated number of tenders to be called in the following quarter.