



Tasmania

# **ACCRUAL BUDGET AND FINANCIAL MANAGEMENT PROJECT**

**STEERING COMMITTEE  
MEETING OUTCOMES**

Meeting No 14  
15 August 2001

*Department of Treasury  
and Finance*

**Accrual Budget and Financial Management Project**  
**Steering Committee Meeting No 14**

12.00 pm – 1.00 pm Wednesday, 15 August 2001  
Murray Conference Room  
Department of Treasury and Finance

**Agenda**

1. Apologies
2. Minutes of the Previous Meeting
3. Actions Arising
4. Project Manager's Report
5. Quality Assurance Report
6. Research - Other Jurisdictions
7. Phase 1 Review
8. Accrual Budgeting Framework
9. Education Program
10. Outputs Methodology Review
11. Communication
  - 11.1. Agency Reference Group Meeting
  - 11.2. ABFM Internet Site
  - 11.3. ABFM Email Bulletin
  - 11.4. IPAA Presentation
12. Other Business
13. Next Meeting: 28 September 2001

## Present

<b>Steering Committee Members</b>	<b>Position</b>
Mr Philip Mussared	Deputy Secretary, Budget and Finance Division, Department of Treasury and Finance (Chairman)
Mr Tony Ferrall	Director, Finance and Facilities, Department of Health and Human Services
Mr Stephen Gregory	Director, Budget Management Branch, Department of Treasury and Finance
Mr David Hudson	General Manager, Corporate Services, Department Infrastructure, Energy and Resources
Mr Brian Smith	Finance Manager, Department of Justice and Industrial Relations
Mr Peter Williams	Director, Government Accounting and Finance Branch, Department of Treasury and Finance

### **Advisers**

Mr Jeff Reeve, Project Manager	Assistant Director, Budget Management Branch, Department of Treasury and Finance
Ms Maria Skillern	Project and Quality Management Adviser, eService Group, Department of Premier and Cabinet

## Meeting Outcomes

The Steering Committee:

2. • endorsed the Minutes of the previous meeting held on 1 June 2001;
3. • noted the status of the Actions Arising as at 15 August 2001;
4. • noted the Project Manager's Report;
5. • noted the eighth ABFM Project and Quality Management Advisory Report prepared by Ms Maria Skillern;
6. • noted the issues raised regarding accrual Budget reform process in Western Australia, South Australia and Victoria;
7. • noted that a review has been undertaken of Phase 1:
  - agency accrual Budget preparation process and system; and
  - consolidation process and system;
- noted the suggested improvements arising from each review;
- noted that the suggested improvements are being considered in the development of processes and systems for Phase 2;

8.
  - noted that the document *Accrual Budgeting Framework for the Tasmanian General Government Sector – Concepts* will be used as the basis for developing the framework;
  - noted that Treasury has endorsed the accrual budgeting framework presented in the document entitled *Accrual Budgeting Framework for the Tasmanian General Government Sector – Concepts* and supporting Technical Papers 1-3;
  - noted *Accrual Budgeting Framework for the Tasmanian General Government Sector – Concepts* will be further enhanced and provided to the Steering Committee for endorsement prior to submission to the Treasurer for approval in late September 2001;
9.
  - noted the proposals embodied in the report prepared by the Education Working Group;
  - endorsed KPMG as the course presenter to conduct training for Budget Officers and Budget Analysts;
  - endorsed a once off seminar (including lunch) to be held for Senior Executives, Corporate Planners, Finance Managers and Ministerial Advisers with guest speakers on accrual budgeting issues and experiences in other jurisdictions;
10.
  - requested confirmation of the scope of the Accrual Budget and Financial Management Project and details of the Output Methodology Review;
- 11.1
  - noted that an Agency Reference Group meeting will be scheduled following approval by the Treasurer of the Accrual Budgeting Framework;
- 11.2
  - noted that the Outcomes from the previous meeting of the Steering Committee have been made available on the ABFM Internet site.
- 11.3
  - requested that the eighth edition of the ABFM Email Bulletin be distributed in late August 2001;
- 11.4
  - noted that the ABFM Project Manager provided a presentation regarding the Tasmanian accrual budgeting reform process at an IPAA lunchtime seminar held on 2 August 2001, which was well attended; and
13.
  - noted that the next meeting of the Steering Committee will be held on Friday, 28 September 2001.