



Tasmania

ACCRUAL BUDGET AND FINANCIAL MANAGEMENT PROJECT

**STEERING COMMITTEE
MEETING OUTCOMES**

Meeting No 15
19 October 2001

*Department of Treasury
and Finance*

Accrual Budget and Financial Management Project
Steering Committee Meeting No 14

11.00 am – 12.00 pm Friday, 15 August 2001
Murray Conference Room
Department of Treasury and Finance

Agenda

1. Apologies
2. Minutes of the Previous Meeting
3. Actions Arising
4. Project Manager's Report
5. Project Scope
6. Quality Assurance Report
7. Accrual Budgeting Framework
8. Phase 2 Milestones
9. Education Program
10. Outputs Methodology Review
11. Communication
 - 11.1. Agency Reference Group Meeting
 - 11.2. ABFM Internet Site
 - 11.3. ABFM Email Bulletin
12. Other Business
13. Next Meeting

Present

Steering Committee Members	Position
Mr Philip Mussared	Deputy Secretary, Budget and Finance Division, Department of Treasury and Finance (Chairman)
Mr Stephen Gregory	Director, Budget Management Branch, Department of Treasury and Finance
Mr David Hudson	General Manager, Corporate Services, Department Infrastructure, Energy and Resources
Mr Peter Williams	Director, Government Accounting and Finance Branch, Department of Treasury and Finance

Advisers

Mr Jeff Reeve, Project Manager	Assistant Director, Budget Management Branch, Department of Treasury and Finance
Ms Maria Skillern	Project and Quality Management Adviser, eService Group, Department of Premier and Cabinet

Apologies

Mr Tony Ferrall	Director, Finance and Facilities, Department of Health and Human Services
Mr Brian Smith	Finance Manager, Department of Justice and Industrial Relations

Meeting Outcomes

The Steering Committee:

2. • endorsed the Minutes of the previous meeting held on 15 August 2001;
3. • noted the status of the Actions Arising as at 19 October 2001;
4. • noted the Project Manager's Report;
5. • approved the Output, *Information on the Public Finance Framework*, to be included in the scope of the project as a related project;
 - approved the Fiscal Strategy Review being undertaken by IGFP to be included in the Business Plan as a related project;
 - approved the development of a computerised application for the collection of actual and Budget data and the preparation of consolidated statements, being undertaken by GFAB, to be included in the Business Plan as a related project;
 - noted that the scope of the project as outlined in the approved ABFM Business Plan is confirmed;

- noted that the Project governance structure will be outlined in working groups terms of reference;
 - noted that a new version of the Business Plan will be released following the planning cycle to be undertaken prior to Phase 3;
- 6.**
- noted the ninth ABFM Project and Quality Management Advisory Report prepared by Ms Maria Skillern;
 - requested an activity to be scheduled prior to the commencement of Phase 3 (2003-04 Budget) to review the scope, governance and reporting requirements of the project;
 - confirmed its understanding of the scope of the ABFM Project as currently stated in the approved Business Plan;
 - noted that it is a requirement by Loan Council to present an Accrual Uniform Presentation consolidated Budget for 2002-03 which will be developed by GFAB;
 - noted that the Public Account Cash Management System Project relates to revisions to whole-of-government cash management processes, agency cash management processes remain the responsibility of the ABFM Project and are a part of the development of accrual appropriation processes;
- 7.**
- noted that the Treasurer has approved the Accrual Budgeting Framework concepts;
 - noted a detailed Accrual Budgeting Framework will be submitted to the Treasurer in March 2002 for final approval for implementation in the 2003-04 Budget;
- 8.**
- noted the revised milestones for Phase 2 of the ABFM Project;
- 9.**
- noted that Course 1 (Senior Executives, Corporate Planners, Finance Managers and Ministerial Advisors) will be re-scheduled for a date to be determined in 2002, subject to the Treasurer's approval;
 - noted that Course 2 (Budget and Finance Officers) will continue as approved;
 - noted that the working group will reassess further training requirements for Finance Managers, Corporate Planners and other stakeholders for 2002-03;
- 10.**
- requested the details of the review of the Outputs Methodology be provided to agencies for information;
- 11.1**
- noted that the Agency Reference Group meeting was held on 18 October 2001;
 - requested that an overview of the conceptual framework be provided to members at the next Heads of Agency meeting and Inter Agency Steering Committee;
- 11.2**
- noted that the following items have been added to the ABFM Internet site:
 - the Outcomes of the previous meeting of the Steering Committee;

- Edition 8 of the ABFM Email Bulletin;
- 11.3**
- noted that Edition 9 of the ABFM Email Bulletin was released 10 October 2001;
 - requested Edition 9 be provided on the ABFM Internet site; and
- 13.**
- noted that the next meeting of the Steering Committee will be held on Thursday, 29 November 2001.