



Tasmania

ACCRUAL BUDGET AND FINANCIAL MANAGEMENT PROJECT

**STEERING COMMITTEE
MEETING OUTCOMES**

Meeting No 16
29 November 2001

*Department of Treasury
and Finance*

Accrual Budget and Financial Management Project
Steering Committee Meeting No 16

11.00 am – 12.00 pm Thursday, 29 November 2001

Murray Conference Room

Department of Treasury and Finance

Agenda

1. Apologies
2. Minutes of the Previous Meeting
3. Actions Arising
4. Project Manager's Report
5. Quality Assurance Report
6. Accrual Budgeting Framework
7. Education Program
8. Communication
 - 8.1. Agency Reference Group Meeting
 - 8.2. ABFM Internet Site
 - 8.3. ABFM Email Bulletin
9. Other Business
10. Next Meeting

1. Present

Steering Committee Members	Position
Mr Philip Mussared	Deputy Secretary, Budget and Finance Division, Department of Treasury and Finance (Chairman)
Mr Stephen Gregory	Director, Budget Management Branch, Department of Treasury and Finance
Mr Brian Smith	Finance Manager, Department of Justice and Industrial Relations
Mr Peter Williams	Director, Government Finance and Accounting Branch, Department of Treasury and Finance

Advisers

Mr Jeff Reeve, Project Manager	Assistant Director, Budget Management Branch, Department of Treasury and Finance
Ms Maria Skillern	Project and Quality Management Adviser, eService Group, Department of Premier and Cabinet

Apologies

Ms Dianne Smith	Acting Director, Finance and Facilities, Department of Health and Human Services
Mr David Hudson	General Manager, Corporate Services, Department Infrastructure, Energy and Resources

Meeting Outcomes

The Steering Committee:

2. • endorsed the Minutes of the previous meeting held on 19 October 2001;
3. • noted the status of the Actions Arising as at 29 November 2001;
4. • noted the Project Manager's Report;
5. • noted the tenth ABFM Project and Quality Management Advisory Report prepared by Ms Maria Skillern;
 - noted that all outstanding issues had been resolved; and
 - noted that no new issues had been identified.
6. • noted the progress made since the previous meeting on the Accrual Budgeting Framework; and
 - noted that a summary of outcomes for future working group meetings will be provided to the Steering Committee, highlighting any significant issues;
7. • noted that the Education and Training Program for 2001 has been completed;

- noted the favourable evaluation of the Education and Training Program by participants;
 - noted the issues to be considered in the development of future programs;
- 8.1.** • noted the minutes of the Agency Reference Group meeting held on 18 October 2001;
- 8.2.** • noted the following items have been added to the ABFM Internet site:
- the Outcomes of the previous meeting of the Steering Committee; and
 - Edition 9 of the ABFM Email Bulletin;
- noted the number of hits on the ABFM Internet site in the four months since July;
- 8.3.** • noted that it is proposed that Edition 10 of the ABFM Email Bulletin be released in early January 2002;
- 9.** • discussed the membership of the Steering Committee;
- agreed that Dianne Smith would replace Tony Ferrall until the position of Director, Finance and Facilities, Department of Health and Human Services is filled on a permanent basis; and
- 10.** • noted that the next meeting of the Steering Committee will be held on Thursday, 31 January 2002.