

LIQUOR LICENSING ACT 1990

APPLICATION FOR A SPECIAL PERMIT

Commissioner for Licensing
P O Box 972
LAUNCESTON TAS 7250
ABN: 25 628 526 128

P O Box 972, Launceston PH: 6336 2261
3rd Floor, Henty House, Civic Sq, L'ton FAX 6336 2799

OR 2nd Floor, 80 Elizabeth Street, Hobart PH 6233 2475
FAX 6234 1728

SPECIAL PERMIT FEE

VALID FOR LESS THAN 4 DAYS

VALID FOR 4-30 DAYS

Fees for the period

01/07/2008 to
30/06/2009

\$32.00

\$84.48

NOTE: (This fee is GST exempt under Division 81 Ruling.)

1. APPLICANT.

TITLE CHRISTIAN NAME(S) SURNAME ADDRESS DATE OF POSITION HELD WITH BIRTH CLUB/ORGANISATION
...../...../.....
POSTAL ADDRESS: (TO SEND PERMIT) POSTCODE:
CONTACT PHONE NO: (WORK) (HOME) FAX

2. CLUB/ORGANIZATION ON BEHALF OF WHICH THIS PERMIT IS BEING APPLIED FOR:

NAME:

3. PREMISES / VENUE:-

LOCATION WHERE FUNCTION IS BEING HELD:-

ADDRESS:-

4. DATE(S) OF FUNCTION/EVENT AND HOURS BEING APPLIED FOR:-

DATE:- DAY:- HOURS: TO

DATE:- DAY:- HOURS: TO

5. DETAILS OF FUNCTION/EVENT:-

TYPE OF FUNCTION:-

NUMBER OF PERSONS ATTENDING:-

6. DETAIL MEASURES THAT WILL BE IN PLACE TO ENSURE THAT THE EVENT IS WELL MANAGED IN RELATION TO THE RESPONSIBLE SALE AND PROVISION OF LIQUOR AND THE SAFETY AND SECURITY OF PATRONS:-

.....
.....
.....

7. THE FOLLOWING DETAILS MUST BE PROVIDED

NUMBER OF BARS (INSIDE):- BOOTHS (OUTSIDE):-

LOCATION OF BARS/BOOTHS:-

HOW LIQUOR IS TO BE DISPENSED:-

(GLASSES/DISPOSABLE CUPS/CANS/STUBBIES)

8. SIGNATURE OF APPLICANT:

I will be able to exercise effective control over the sale and any consumption of liquor on the premises in which the permit is sought.

.....

DATE:/...../.....

OFFICE USE ONLY

AMOUNT:-

PERMIT NO:-

**COMMISSIONER FOR LICENSING
SPECIAL PERMIT APPLICATION**

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SPECIAL PERMIT

A special permit authorizes the sale of liquor:-

- a) on premises; and
- b) between times; and
- c) subject to compliance with any condition – specified in the permit.

REQUIREMENTS FOR PERMITS

In considering an application for a permit, the Commissioner must make a decision which, in his or her opinion, is in the best interests of the community.

An applicant for a liquor permit must therefore provide supporting information to assist the Commissioner to determine the application.

INFORMATION

The Commissioner may grant a special permit to a person for a function held by an association, society, organisation, club or other body if satisfied that the principal purpose of the function is not the sale or consumption of liquor.

The Commissioner may grant a special permit for a public event if satisfied that the consumption of liquor is incidental to the event.

The Commissioner may, otherwise, grant a special permit if the Commissioner is satisfied that it is reasonable to do so.

A liquor permit does not authorize liquor to be sold on premises if the use of those premises for that purpose is otherwise unlawful.

An application for a special permit **will not be considered** unless the application is accompanied by the prescribed fee.

An application for a special permit **should be lodged at least 7 days** before the permit is to take effect.

COUNCIL APPROVAL

It is the responsibility of a permit applicant to ensure that any approval/s required from the local council in relation to the conduct of the event is/are obtained.

PERSONAL INFORMATION PROTECTION STATEMENT

1. Personal information will be collected from you for the purpose of determining your application and will be used by the Liquor and Gaming Branch, Department of Treasury and Finance, for managing, assessing, advising upon and determining the relevant application and may be used for other purposes permitted by the **Liquor Licensing Act 1990** and Regulations.
2. You are required to provide this information by the **Liquor Licensing Act 1990** and Regulations. Failure to provide this information may result in your application not being able to be processed or the service not being able to be provided.
3. Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to contractors and agents of the **Liquor and Gaming Branch**, the Licensing Board of Tasmania, law enforcement agencies, and other organisations authorised to collect it.
4. Your basic personal information may be disclosed to other public sector bodies where necessary for the efficient storage and use of the information.
5. Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to the Department. You may be charged a fee for this service. Further information on the Department's policies in relation to the *Personal Information Protection Act 2004* can be found at <http://www.treasury.tas.gov.au/pip>.