

# LIQUOR LICENSING ACT 1990

## APPLICATION FOR A SPECIAL PERMIT

Commissioner for Licensing  
P O Box 972  
LAUNCESTON TAS 7250  
ABN: 25 628 526 128

Fees for the period
01/07/2008 to 20/06/2009
\$98.56
197.12

SPECIAL PERMIT FEE  VALID FOR 6 MONTHS  
 ANNUAL PERMIT

NOTE: (This fee is GST exempt under Division 81 Ruling)

### 1] APPLICANT

SURNAME	GIVEN NAMES	TITLE	DATE OF BIRTH	STATUS*

NOTE: The applicant must be at least 18 years of age.

\* STATUS eg OWNER/MANAGER/CLUB OFFICIAL

CONTACT DETAILS	:	PHONE NO:
E-mail:		BH: AH:

### 2] CLUB/ORGANISATION/BUSINESS APPLYING FOR PERMIT

NAME	ADDRESS:

### 3] DETAILS OF PREMISES

NAME	ADDRESS	PHONE NO	MUNICIPALITY

### 4] WHEN WILL THIS PERMIT OPERATE?

MONDAY	FROM	_____	TO	_____
TUESDAY	FROM	_____	TO	_____
WEDNESDAY	FROM	_____	TO	_____
THURSDAY	FROM	_____	TO	_____
FRIDAY	FROM	_____	TO	_____
SATURDAY	FROM	_____	TO	_____
SUNDAY	FROM	_____	TO	_____

### 5] PURPOSE OF PERMIT


### 6] COMMENCEMENT DATE

### DURATION OF PERMIT

/ /
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FROM	TO
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NOTE: This application must be lodged at least 7 days before commencement date.

### 7] LIQUOR TO BE SUPPLIED BY:-

Hotel / Off Licence

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### 8] APPLICANTS CERTIFICATION

Signature

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Date

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**COMMISSIONER FOR LICENSING**

P O Box 972, Launceston  
3rd Floor, Henty House, Civic Sq, L'ton  
2<sup>nd</sup> Floor, 80 Elizabeth Street, Hobart

PH: 6336 2261  
FAX 6336 2799  
PH 6233 2475  
FAX 6234 1728

This is an application for a Special Permit to authorize the sale of liquor on premises for an extended period up to 12 months. Please read the information below before completing the details on the reverse of this form. For any further information please contact the offices above:-

**General information**

- 1] A liquor permit does not authorize liquor to be sold on premises if the use of those premises for that purpose is otherwise unlawful. It is important for an applicant to ensure that the use of the premises for the sale of liquor is otherwise a permitted use under local council requirements (planning etc).
- 2] An applicant for a liquor permit must be at least 18 years of age.
- 3] The liquor permit would be issued for a period as indicated in Question 6. As a general rule a permit expires at the end of each financial year.
- 4] Where a permit expires at the end of a financial year the applicant will be forwarded a renewal application about a month prior to expiry.
- 5] The permit is not transferable to another person or premises.
- 6] A liquor permit may be cancelled at any time if the Commissioner is satisfied that it is in the interest of the community to do so.
- 7] Extract from the Liquor Licensing Act 1990

**Application for liquor permit**

- 32** (1) An application for a liquor permit -
- (a) shall be made on a form provided or approved for the purpose by the Commissioner; and
  - (b) shall be accompanied by any prescribed fee; and
  - (c) shall be made at least 7 days before the permit is to take effect, or such lesser period as the Commissioner may agree.
- (2) The Commissioner may require an applicant for a liquor permit to supply the Commissioner with such further particulars (including plans where relevant) as the Commissioner considers necessary for a proper consideration of the application.

**Consideration of application for liquor permit**

- 33** (1) After considering an application for a liquor permit the Commissioner shall -
- (a) grant the permit; or
  - (b) refuse to grant the permit - and shall inform the applicant accordingly.
- (2) If the Commissioner refuses to grant a liquor permit the Commissioner shall, when informing the applicant of the refusal, also inform the applicant of the applicant's right to appeal to the Board against the Commissioner's decision.
- (3) The Commissioner shall not grant a liquor permit unless the Commissioner is satisfied that the applicant is qualified to hold the permit.
- (4) The Commissioner is not required to take any action in respect of an application for a liquor permit if -
- (a) any prescribed application fee has not been paid; or
  - (b) any further particulars required by the Commissioner in accordance with section 32 (2) have not been supplied.

**Requirements for permits**

- 34.** (1) In considering an application for a permit, the Commissioner must make a decision which, in his or her opinion, is in the best interests of the community.

**PERSONAL INFORMATION PROTECTION STATEMENT**

1. Personal information will be collected from you for the purpose of determining your application and will be used by the Liquor and Gaming Branch, Department of Treasury and Finance, for managing, assessing, advising upon and determining the relevant application and may be used for other purposes permitted by the **Liquor Licensing Act 1990** and Regulations.
2. You are required to provide this information by the **Liquor Licensing Act 1990** and Regulations. Failure to provide this information may result in your application not being able to be processed or the service not being able to be provided.
3. Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to contractors and agents of the **Liquor and Gaming Branch**, the Licensing Board of Tasmania, law enforcement agencies, and other organisations authorised to collect it.
4. Your basic personal information may be disclosed to other public sector bodies where necessary for the efficient storage and use of the information.
5. Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to the Department. You may be charged a fee for this service. Further information on the Department's policies in relation to the *Personal Information Protection Act 2004* can be found at <http://www.treasury.tas.gov.au/pipj>.