

TRANSFER OF LIQUOR LICENCE

COMMISSIONER FOR LICENSING LIQUOR LICENSING ACT 1990

A liquor licence cannot be transferred to another person without the approval of the Commissioner for Licensing.

If an attempt is made to transfer the benefit of a liquor licence to another person without the approval of the Commissioner the licence is suspended with effect from the date of the attempted transfer.

To apply for the transfer of a liquor licence please complete the following documents and return them with the prescribed transfer fee to:

Commissioner for Licensing
PO Box 972
LAUNCESTON TAS 7250

or lodge personally at the following offices:

3rd Floor
Henty House
1 Civic Square
LAUNCESTON

2nd Floor
80 Elizabeth Street
HOBART

DOCUMENTS - DETAILS REQUIRED

See over page for a detailed list of documents required for each type of Liquor Licence

NOTE:

- (1) Following lodgement of transfer documents you will be contacted by a Licensing Officer to discuss the matter.
 - (2) An application for transfer of a liquor licence shall be made at least 28 days before the day on which the transfer is to take effect.
 - (3) An annual licence fee applies to all liquor licences. Any negotiation in relation to proportioning of the fee between the current licensee and proposed licensee is a matter for those parties.
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DOCUMENTS - DETAILS REQUIRED

GENERAL / CLUB

1. Transfer Fee: Cost Code CL006 (refer to Schedule of Fees attached)
 2. Form 1 – Application For Transfer of a Liquor Licence
 3. Form 2 - Licence Application Schedule
 4. Commitment to attend Responsible Serving of Alcohol Course & Fee:-
Cost Code CL035 (refer to Schedule of Fees attached)
 5. Out of Hours Permit (if required) –
 - i. Long Term - Cost Code CL008 (refer to Schedule of Fees attached)
 - ii. Short Term - Cost Code CL009 (refer to Schedule of Fees attached)
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OFF

1. Transfer Fee: Cost Code CL006 (refer to Schedule of Fees attached)
 2. Form 1 – Application For Transfer of a Liquor Licence
 3. Form 2 - Licence Application Schedule
 4. Commitment to attend Responsible Serving of Alcohol Course & Fee:-
Cost Code CL035 (refer to Schedule of Fees attached)
 5. Out of Hours Permit (if required) –
 - i. Long Term - Cost Code CL008 (refer to Schedule of Fees attached)
 - ii. Short Term - Cost Code CL009 (refer to Schedule of Fees attached)
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ON

1. Transfer Fee: Cost Code CL043 (refer to Schedule of Fees attached)
 2. Form 1 – Application For Transfer of a Liquor Licence
 3. Form 2 - Licence Application Schedule
 4. Commitment to attend Responsible Serving of Alcohol Course & Fee:-
Cost Code CL035 (refer to Schedule of Fees attached)
 5. Out of Hours Permit (if required) –
 - i. Long Term - Cost Code CL008 (refer to Schedule of Fees attached)
 - ii. Short Term - Cost Code CL009 (refer to Schedule of Fees attached)
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ON (RESTAURANT)

1. Transfer Fee: Cost Code CL006 (refer to Schedule of Fees attached)
 2. Form 1 – Application For Transfer of a Liquor Licence
 3. Form 2 - Licence Application Schedule
 4. Commitment to attend Responsible Serving of Alcohol Course & Fee:-
Cost Code CL035 (refer to Schedule of Fees attached)
 5. Out of Hours Permit (if required) –
 - i. Long Term - Cost Code CL008 (refer to Schedule of Fees attached)
 - ii. Short Term - Cost Code CL009 (refer to Schedule of Fees attached)
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DOCUMENTS - DETAILS REQUIRED

SPECIAL

1. Transfer Fee: Cost Code CL043 (refer to Schedule of Fees attached)
2. Form 1 – Application For Transfer of a Liquor Licence
3. Form 2 - Licence Application Schedule
4. Commitment to attend Responsible Serving of Alcohol Course & Fee:-
Cost Code CL035 (refer to Schedule of Fees attached)

SPECIAL (WINERIES)

1. Transfer Fee: Cost Code CL044 (refer to Schedule of Fees attached)
 2. Form 1 – Application For Transfer of a Liquor Licence
 3. Form 2 - Licence Application Schedule
 4. Commitment to attend Responsible Serving of Alcohol Course & Fee:-
Cost Code CL035 (refer to Schedule of Fees attached)
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