

A. Form requirements

The following **must be lodged** for an application to be considered complete. Incomplete applications are unable to be progressed.

Further information on Associates can be found [here](#).

Tick to confirm you have lodged the required documentation for this form

- Associate Application (this document)
- Authority and Consent form - *click here* - [Authority and Consent](#)
- Proof of identity - *view here* - [Proof of identity requirements](#)
- (**Gaming only**) Credit Card Form - *click here* - [payment form](#) - *and here* - [application fee](#)

B. Type of licence/permit to be associated with

- An applicant or current holder of
- Liquor licence
 - Liquor permit
 - Tasmanian Gaming Licence
 - Tasmanian Casino Licence
 - Monitoring Operator
 - Foreign Games Permit

Business, premises or club name

Licence/permit holder name

Next steps:

1. Complete and compile all required attachments (*section A*).
2. Complete the relevant sections of this *Associate* form.
3. Lodge the complete form (including all attachments) via email or post.

Email

licensing@treasury.tas.gov.au

Web

www.treasury.tas.gov.au/liquor-and-gaming

Post

Liquor and Gaming Branch
GPO Box 1374
HOBART TAS 7001

Telephone

Monday to Friday
8:45 am to 5:00 pm
(03) 6166 4040

C. Type of associate

How are you associated to the above-named business, premises, club?

[Select from the below options to specify your association to the relevant licence/permit holder.]

- I hold or will hold: Office Bearer title
(for club licences e.g. Treasurer, president, secretary)
specify
- relevant financial interest
(for example investor, shareholder, business partner)
specify
- relevant position in the business
(for example, director, manager)
specify
- relevant power or significant influence in the management or operation of the business
specify
- I am a relative (full or half-blood): spouse child
 partner sibling
 parent

D. Associate details

Title

Surname

Given name

Middle name(s)

Preferred name (if different from above)

Have you been known by another name? Yes No

If YES, provide former name and details
(e.g. maiden name, married name, name change by deed poll)

Date of birth (dd/mm/yyyy)

Place of birth

Residential address

Suburb/Town/City Postcode

Postal address
(if different from residential address)

Suburb/Town/City Postcode

Previous residential address (if less than 5 years ago)

Suburb/Town/City Postcode

Mobile phone number

Home phone number

Email address

Have you ever been found or pleaded guilty to an offence in Tasmania, or any other Australian State? Yes No

[If YES, insert offence details below. Examples of offences may include (but are not limited to) assault, stealing, fraud, obtaining a financial advantage]

Nature of offence

State Year

Nature of offence

State Year

Nature of offence

State Year

Have you ever been bankrupt or are currently an undischarged bankrupt? Yes No

[If YES, provide details below. Supporting documents can be attached.]

Have you ever entered into a [debt agreement](#)? Yes No

[If YES, provide details below. Supporting documents can be attached.]

Additional information Yes No

Other information relevant to the assessment of associate suitability

[If YES, provide details below. Supporting documents can be attached.]

E. Authorisation and signature

I acknowledge that it is an offence under the *Liquor Licensing Act 1990* to give false or misleading information in relation to an application for the sale of liquor. I also acknowledge that giving a false or misleading statement, or failing to disclose relevant information is a ground for disciplinary action. I certify that the particulars contained in the completed application form are true and correct in every detail and fully disclose the information required to complete this application.

By submitting this application and providing my email address, I consent to information being given by means of electronic communication as defined by the *Electronic Transactions Act 2000 (Tasmania)*.

Associate signature

Date

Personal Information Protection Statement

Personal information is collected by the Tasmanian Liquor and Gaming Commission and the Commissioner for Licensing and used for the purpose of managing, assessing, advising upon and determining the relevant application. It may be used for other purposes as permitted by the [Gaming Control Act 1990](#), the [Liquor Licensing Act 1990](#) and relevant Regulations. Failure to provide the information required may result in an application not being able to be processed, or a service not being able to be provided.

Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to contractors and agents of the Liquor and Gaming Branch, the Tasmanian Liquor and Gaming Commission, law enforcement agencies, debt collection and other finance agencies for the purposes of conducting a credit check, courts and other organisations authorised to collect it.

The [Personal Information Protection Act 2004](#) governs the collection, use and disclosure of personal information. The Department of Treasury and Finance is the custodian of personal information it collects. Further information about Treasury's Personal Information Protection Policy is available at www.treasury.tas.gov.au/pip.