

# Authorised Bingo - Record Keeping Form

Tasmanian Liquor and Gaming Commission

Minor gaming permit number

Name of permit holder

Minor gaming permit valid dates From:  To:

Correspondence address of permit holder

Contact telephone of permit holder

Name, contact details, and relationship with permit holder (e.g., volunteer, employee, office holder, etc.) of designated contact person, if the permit holder is a legal entity

Location at which bingo session was conducted

Date of relevant bingo session

I. The following bingo cards were sold:

Name of bingo card	Sale price of card	Number of cards sold	Gross proceeds from card sales
<b>Total gross proceeds from all bingo card sales:</b>			

2. The following prizes were distributed to winners:

Total incurred cost of prizes which were distributed to winners

3. The following reasonable operational costs were incurred:

Description of reasonable cost incurred	Amount
<b>TOTAL</b>	

4. The following amount was available for distribution to the relevant not for profit organisation(s) or charitable purpose(s):

**Total amount available for distribution (total gross proceeds from bingo card sales minus total incurred cost of prizes and total reasonably incurred operational costs):**

5. This amount was distributed as follows:

Not for profit organisation or charitable purpose:	Amount paid:	Date paid:	Means of payment (bank transfer, cash, online donation, etc).

Please note, that you may wish to keep relevant underlying records to substantiate the information included in this form.

It is an offence under the *Gaming Control Act 1993* to provide false or misleading information.

Name of person completing this record keeping form:

Date