

## A. Application requirements

This checklist details the documents required to accompany a Foreign Games Permit Application. Lodging a complete application can reduce the processing time. Incomplete applications that do not meet the below requirements are unable to be processed.

### Tick to confirm you have lodged the required documentation for this application

- Foreign Games Permit Application (this document)
- [Statutory Declaration](#)
- [Authority and Consent \(corporate\)](#)
- Credit Card Payment Authority for the application fee - [application fees](#),
- [Proof of identity documentation \(for new associates only\)](#)
- [Associate Application\(s\) \(for new associates only - no payment required\)](#)
- List of existing Company Associates - name, address, DOB, contact number, email and role within the Company.
- [Company History Declaration](#)
- Certificate of Registration of a Company with the Australian Securities and Investments Commission.
- Certificate of Registration for the business name under which the company conducts its operations.
- A corporate family tree showing how the company relates to subsidiary, parent and related entities. (if applicable)
- Details of Shareholders, including percentage of shares (10% minimum) owned.
- Financial statements of the company consisting of a balance sheet, profit and loss statement and explanatory notes for the past three (3) years.

### Next steps:

1. Complete and compile all required attachments (section A).
2. Complete this *Foreign Games Permit Application* (sections B, C, D, E, F, G and H).
3. Lodge the complete application (including all attachments) via email or post.

#### Email

[gaming@treasury.tas.gov.au](mailto:gaming@treasury.tas.gov.au)

#### Web

[www.treasury.tas.gov.au/liquor-and-gaming](http://www.treasury.tas.gov.au/liquor-and-gaming)

#### Post

Tasmanian Liquor and Gaming  
Commission  
Liquor and Gaming Branch  
GPO Box 1374  
HOBART TAS 7001

#### Telephone

Monday to Friday  
8:45 am to 5:00 pm  
(03) 6166 4040

## B. Applicant details

Company name\*

Is this company linked to a Trust?\*  Yes  No

If YES, what is the full name of the company and the Trust?\*

Registered address\*

State\*  Postcode\*

ABN, ACN number\*

Business phone

## C. Contact person details (person completing this application and ongoing contact for this permit)

Title

Surname\*

Given name\*

Middle name(s)

Preferred name (if different from above)

Residential address\*

State\*  Postcode\*

Date of birth (dd/mm/yyyy)\*

Mobile\*

Email address\*

Are you an associate to this application\*  Yes  No  
If YES, please submit an associate application form. [Associate Application \(only if a new associate\)](#).

## D. Signature

By submitting this application and providing my email address, I consent to information being given by means of electronic communication as defined by the *Electronic Transactions Act 2000 (Tasmania)*.

Applicant signature

Date

## E. Certification

We certify that:

Title

Surname\*

Given name/s\*

is duly authorised to make the application on behalf of the organisation

Name (Director/President/ Chairman)

Signature

Date

Name  
(Director/Secretary/Manager/Treasurer)

Signature

Date

Middle name(s)

#### Personal Information Protection Statement

Personal information is collected by the Tasmanian Liquor and Gaming Commission and the Commissioner for Licensing and used for the purpose of managing, assessing, advising upon and determining the relevant application. It may be used for other purposes as permitted by the [Gaming Control Act 1990](#), the [Liquor Licensing Act 1990](#) and relevant Regulations. Failure to provide the information required may result in an application not being able to be processed, or a service not being able to be provided.

Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to contractors and agents of the Liquor and Gaming Branch, the Tasmanian Liquor and Gaming Commission, law enforcement agencies, debt collection and other finance agencies for the purposes of conducting a credit check, courts and other organisations authorised to collect it.

The [Personal Information Protection Act 2004](#) governs the collection, use and disclosure of personal information. The Department of Treasury and Finance is the custodian of personal information it collects. Further information about Treasury's Personal Information Protection Policy is available at [www.treasury.tas.gov.au/pip](http://www.treasury.tas.gov.au/pip).