



Tasmanian
Government

Liquor and Gaming Branch
Department of Treasury and Finance

Application for an Off Permit

A. Application requirements

The following documents must be lodged for an Off Permit application to be complete. Incomplete applications are unable to be progressed.

Note: An application for an Off Permit may only be applied for by a licensee with an On licence.

Tick to confirm you have lodged the required documentation for this application.

- Off permit application (this document)
- Credit Card payment - *click here* - [payment form](#) - and here - [application fee](#)
- Evidence of Council approval to consume liquor in a public space

Next steps:

1. Complete all sections and questions in this form.
2. Lodge the completed application (including payment) with the Commissioner for Licensing via email or post.

Email

licensing@treasury.tas.gov.au

Web

www.treasury.tas.gov.au/liquor-and-gaming

Post

The Commissioner for Licensing
Liquor and Gaming Branch
GPO Box 1374
HOBART TAS 7001

Telephone

Monday to Friday
8:45 am to 5:00 pm
(03) 6166 4040

B. Licensee details

Surname

Given name/s

Date of birth (dd/mm/yyyy)

Mobile phone number

Email address

C. Licensed premises details

Licensed premises name

Licence number

Expiry date of current permit

D. Purpose of the permit

What is your reason/s for seeking an Off Permit?

E. Best interests of the community

How is this application in the best interests of the community?

Benefits may include employment, tourism, cultural or recreational benefits that may arise from the proposed activities, such as the responsible development of the hospitality industry.

To inform this response, consider the best interest of the community [information](#).

F. Effective control measures

How will you exercise effective control over the service and consumption of liquor off the premises during the hours of the permit?

G. Authorisation and signature

I acknowledge that it is an offence under the *Liquor Licensing Act 1990* to give false or misleading information in relation to an application for the sale of liquor. I also acknowledge that giving a false or misleading statement, or failing to disclose relevant information is a ground for disciplinary action. I certify that the particulars contained in the completed application form are true and correct in every detail and fully disclose the information required to complete this application.

By submitting this application and providing my email address, I consent to information being given by means of electronic communication as defined by the *Electronic Transactions Act 2000 (Tasmania)*.

Licensee signature
(must be signed by hand)

Date

Personal Information Protection Statement

Personal information is collected by the Tasmanian Liquor and Gaming Commission and the Commissioner for Licensing and used for the purpose of managing, assessing, advising upon and determining the relevant application. It may be used for other purposes as permitted by the [Gaming Control Act 1990](#), the [Liquor Licensing Act 1990](#) and relevant Regulations. Failure to provide the information required may result in an application not being able to be processed, or a service not being able to be provided.

Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to contractors and agents of the Liquor and Gaming Branch, the Tasmanian Liquor and Gaming Commission, law enforcement agencies, debt collection and other finance agencies for the purposes of conducting a credit check, courts and other organisations authorised to collect it.

The [Personal Information Protection Act 2004](#) governs the collection, use and disclosure of personal information. The Department of Treasury and Finance is the custodian of personal information it collects. Further information about Treasury's Personal Information Protection Policy is available at www.treasury.tas.gov.au/pip.