

Contributory Scheme Application for purchase and upgrade of service



About this form

Complete this form if you would like to upgrade past rates of contributions, purchase non-contributory or past service, or remove service penalties.

To validate your election, RBF may need to obtain previous employment history documents from your employing agency and/or any previous employing agencies. We may need to request further information from you based on your membership details and what you are requesting.

If you need help

For assistance call the RBF Enquiry Line on **1800 622 631**.

Please answer all questions.

Please print in **black** or **blue** pen, in UPPERCASE, one character per box.

1. Complete personal details

Title	Date of birth (dd/mm/yyyy)	
<input type="text"/>	<input type="text"/>	<input type="text"/>
Surname		
<input type="text"/>		
Given name(s)		
<input type="text"/>		
Postal address		
<input type="text"/>		
Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>
Daytime telephone	Mobile	
<input type="text"/>	<input type="text"/>	
After hours telephone		
<input type="text"/>		
Email		
<input type="text"/>		
Membership number		
<input type="text"/>		

2. Election to purchase non-contributory or past service

I hereby elect, in accordance with Regulation 17 of the Public Sector Superannuation Reform Regulations 2017, to purchase the non-contributory or past service indicated below. I am currently a Tasmanian public sector employee. Documentary evidence is attached from my Agency/Authority in support of this election.

Period of non-contributory or past service:

from / / to / /

This service represents: Please tick whichever box is applicable.

- Immediately before becoming a Contributor, I was a student teacher, cadet, apprentice or a trainee of any other kind employed in an Agency
- Immediately before becoming a Contributor, I was an employee as defined by the current or former RBF regulations
- Periods of leave without pay for which contributions were not made
- Previous service as a member of the Contributory Scheme
- Service where as a married female employee I elected not to pay contributions or was not obliged to make contributions or was otherwise exempted from making contributions to the Contributory Scheme.

The cost of purchasing non-contributory or past service is based on your current salary, age and actuarial factors current at the date this form is received by RBF. For more information, please refer to the 'Purchase and upgrade of service' fact sheet available by contacting the RBF Enquiry Line on **1800 622 631** or from the RBF website at **www.rbf.com.au**

3. Election to upgrade past rate of contributions

I hereby elect, in accordance with Regulations 19 and 20 of the Public Sector Superannuation Reform Regulations 2017, to upgrade the past rate of contributions indicated below. I am currently a Tasmanian public sector employee.

Upgrade past contributions to the rate of % (maximum 11%)

All eligible service

Service from / / to / /

Service to the value of \$, .

Sufficient service to remove Early Retirement Penalty Expected date of retirement / /

The cost to upgrade the past rate of contributions is based on your salary, age and the actuarial factors current at the date this completed form is received by RBF.

For more information, please refer to the 'Purchase and upgrade of service' fact sheet available by contacting the RBF Enquiry Line on **1800 622 631** or from the RBF website at **www.rbf.com.au**

4. Election to remove service penalty

I hereby elect, in accordance with Regulation 17 of the Public Sector Superannuation Reform Regulations 2017, to pay the cost to remove the service penalty currently held against my Contributory Scheme service. I am currently a Tasmanian public sector employee.

The cost of removing a service penalty is based on your salary, age and actuarial factors current at the date this completed form is received by RBF.

For more information, please refer to the 'Purchase and upgrade of service' fact sheet available by contacting the RBF Enquiry Line on **1800 622 631** or from the RBF website at **www.rbf.com.au**

5. Sign the form

Important Information:

The Superannuation Commission will determine if your election is valid, by confirming your eligibility to make this election. Provided the election is valid, a letter of offer and a Deed of Arrangement will be sent to you to formalise the arrangement. If you are required to undertake a medical examination you will be contacted. This may be required for those members who are contributing at less than 5%. These medical assessments will be at your own cost.

The commencement date of the Deed will be the date the election (this form) is received by RBF. RBF will send a letter of offer to you within 12 months of the commencement date. The expiry date of the Deed will be 30 days after the date of the letter of offer. If you intend to proceed with all or part of the purchase, the Deed must be signed and returned to RBF within 30 calendar days of the date of the letter of offer and before you cease employment with the Tasmanian public sector. Alternatively you may choose not to proceed.

By signing this form I:

- ▶ accept that I will be bound by the provisions of the Regulations which govern the operation of the Contributory Scheme
- ▶ understand that the information contained in this form will be relied upon and used by the Superannuation Commission to process my application to upgrade my benefit. For this purpose, my personal information may pass between the Superannuation Commission and its administrator and professional advisers, insurers, government bodies, my employer and other parties as required, including the Trustee of any other super fund my super is transferred to
- ▶ consent to the handling of my personal information in this manner. If I do not give this consent, my request to upgrade my benefit cannot be processed
- ▶ understand I can access my personal information by completing the 'Request for details of personal information' form available from www.rbf.com.au.

Signature

Date

 / /

Please return your completed form to RBF, Reply Paid 89418, PARRAMATTA NSW 2124.

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