

# Contributory Scheme Application for purchase and upgrade of service



## About this form

Complete this form if you would like to upgrade past rates of contributions, purchase non-contributory or past service, or remove service penalties.

To validate your election, RBF may need to obtain previous employment history documents from your employing agency and/or any previous employing agencies. These can take some time to locate. You are encouraged to seek this information prior to making an election to purchase non-contributory service to ensure there are no delays in processing your election.

## If you need help

For assistance call the RBF Enquiry Line on **1800 622 631**.

Please answer all questions

Please print in **black** or **blue** pen, in UPPERCASE, one character per box.

### 1. Complete personal details

Title	Date of birth (dd/mm/yyyy)	
<input type="text"/>	<input type="text"/>	<input type="text"/>
Surname		
<input type="text"/>		
Given name(s)		
<input type="text"/>		
Postal address		
<input type="text"/>		
Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>
Daytime telephone	Mobile	
<input type="text"/>	<input type="text"/>	
After hours telephone		
<input type="text"/>		
Email		
<input type="text"/>		
Membership number		
<input type="text"/>		

## 2. Election to purchase non-contributory or past service

I hereby elect, in accordance with Regulation 17 of the Public Sector Superannuation Reform Regulations 2017, to purchase the non-contributory or past service indicated below. I am currently a Tasmanian public sector employee. Documentary evidence is attached from my Agency/Authority in support of this election.

### Period of non-contributory or past service:

from  /  /  to  /  /

**This service represents:** Please tick whichever box is applicable.

- Immediately before becoming a Contributor, I was a student teacher, cadet, apprentice or a trainee of any other kind employed in an Agency
- Immediately before becoming a Contributor, I was an employee within the meaning of the Regulations (Permanent full time or Permanent part time)
- Periods of leave without pay for which contributions were not made
- Previous service as a member of the Contributory Scheme
- Service as a married female employee or as a part time employee whilst exempted from membership of the Contributory Scheme.

The cost of purchasing non-contributory or past service is based on your current salary, age and actuarial factors current at the commencement date (being the date that this form is received by RBF). For more information, please refer to the 'Improving your super – Purchase and upgrade of service' fact sheet available by contacting the RBF Enquiry Line on **1800 622 631** or from the RBF website at **www.rbf.com.au**

## 3. Election to upgrade past rate of contributions

I hereby elect, in accordance with Regulations 19 and 20 of the Public Sector Superannuation Reform Regulations 2017, to upgrade the past rate of contributions indicated below. I am currently a Tasmanian public sector employee.

Upgrade past contributions to the rate of  % (maximum 11%)

All eligible service

Service from  /  /  to  /  /

Service to the value of \$  ,  .

Sufficient service to remove Early Retirement Penalty Expected date of retirement  /  /

The cost of upgrading past rate of contributions is based on your salary, age and the actuarial factors current at the commencement date.

For more information, please refer to the 'Improving your super – Purchase and upgrade of service' fact sheet available by contacting the RBF Enquiry Line on **1800 622 631** or from the RBF website at **www.rbf.com.au**

## 4. Election to remove service penalty

I hereby elect, in accordance with Regulation 17 of the Public Sector Superannuation Reform Regulations 2017, to pay the cost as determined by the Commission's Actuary, to remove the service penalty currently held against my Contributory service. I am currently a Tasmanian public sector employee.

The cost of removing a service penalty is based on your salary, age and actuarial factors current at the commencement date.

For more information, please refer to the 'Improving your super – Purchase and upgrade of service' fact sheet available by contacting the RBF Enquiry Line on **1800 622 631** or from the RBF website at **www.rbf.com.au**

## 5. Sign the form

### Important Information:

The Superannuation Commission will determine if your election is valid, by confirming your eligibility to make this election. Provided the election is valid, a letter of offer and a Deed of Arrangement will be sent to you to formalise the arrangement.

The commencement date of the Deed will be the date the election (this form) was received by RBF. RBF will send a letter of offer to you within 12 months of the commencement date. The expiry date of the Deed will be 30 days after the date of the letter of offer. If you intend to proceed with all or part of the purchase, the Deed must be signed and returned to RBF within 30 days of the date of the letter of offer and before you cease employment with the Tasmanian public sector. Alternatively you may choose not to proceed.

By signing this form I:

- ▶ accept that I will be bound by the provisions of the Regulations which govern the operation of the Contributory Scheme
- ▶ understand that the information contained in this form will be relied upon and used by the Superannuation Commission to process my application to upgrade my benefit. For this purpose, my personal information may pass between the Superannuation Commission and its administrator and professional advisers, insurers, government bodies, my employer and other parties as required, including the Trustee of any other super fund my super is transferred to
- ▶ consent to the handling of my personal information in this manner. If I do not give this consent, my request to upgrade my benefit cannot be processed
- ▶ understand I can access my personal information by writing to RBF's Privacy Officer.

Signature

X

Date

□□□□ / □□□□ / □□□□□□

Please return your completed form to RBF, Reply Paid 89418, PARRAMATTA NSW 2124.

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