

Providing your tax file number



Don't pay more tax than you have to – let us know your tax file number

In line with the Superannuation Industry (Supervision) Act 1993, and various taxation acts, the Superannuation Commission is authorised to ask for your tax file number. The Superannuation Commission will only use your tax file number for lawful purposes. These purposes may change in the future if there are changes to legislation.

The Superannuation Commission may pass your tax file number to any other super fund or account to which your super is transferred in the future unless you request in writing that this not be done.

By providing your tax file number:

- ▶ the Superannuation Commission will be able to accept all types of contributions made by or for you (some limits may apply);
- ▶ you can avoid paying tax at a higher rate than would otherwise apply on your contributions;
- ▶ you can avoid paying tax at a higher rate than would otherwise apply on your super benefit; and
- ▶ it will be easier for you to find your super in the future and ensure that you receive all of your super benefits when you retire.

Choosing not to provide your tax file number is not an offence. However, if you don't provide your tax file number, now or later:

- ▶ the Superannuation Commission will only be able to accept contributions made for you by your employer. No other contributions, for example after-tax contributions, can be accepted;
- ▶ you may pay more tax on contributions made for you by your employer. In some circumstances, you may be able to claim back this additional tax, however time limits, fees and other rules may apply; and
- ▶ you may pay more tax on your super benefit than you would otherwise (although you can claim this back when you lodge your tax return).

If you need help

For assistance or to access RBF's Privacy Policy and your personal information, call the RBF Enquiry Line on **1800 622 631** or visit the RBF website at **www.rbf.com.au**

Please print in **black** or **blue** pen, in UPPERCASE, one character per box.

1. Complete personal details

Title	Date of birth (dd/mm/yyyy)	
<input type="text"/>	<input type="text"/>	<input type="text"/>
Surname		
<input type="text"/>		
Given name(s)		
<input type="text"/>		
Postal address		
<input type="text"/>		
Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>
Daytime telephone	Mobile	
<input type="text"/>	<input type="text"/>	
After hours telephone		
<input type="text"/>		
Email		
<input type="text"/>		

2. Advise your membership details

As members of RBF can have multiple memberships you will need to provide details of the membership numbers you want this change applied to. If you are unsure of all your membership numbers, please refer to your latest Member Benefit Statement/s for details, or call the RBF Enquiry Line on **1800 622 631**.

Contributory Scheme

Contributory Scheme Account/s

Membership number

Membership number

Contributory Scheme Account/s

CPA/s

Membership number

Investment 12 account

Membership number

RBF Life Pension/s (includes both RBF Life Pensions and Contributory Scheme Life Pensions).

Membership number

Membership number

State Fire Commission Superannuation Scheme

Membership number

Tasmanian Ambulance Service Superannuation Scheme

Membership number

Parliamentary Retiring Benefits Fund

Membership number

Your Privacy

The fund is administered by us along with our service provider, Australian Administration Services Pty Ltd (AAS). We collect, use and disclose personal information about you in order to manage your superannuation benefits and give you information about your super. We may also use it to supply you with information about the other products and services offered by us and our related companies. If you do not wish to receive marketing material, please contact the RBF Enquiry Line on **1800 622 631**.

Our Privacy Policies are available to view at www.rbf.com.au or you can obtain a copy by contacting the RBF Enquiry Line on **1800 622 631**. If you do not provide the personal information requested, we may not be able to manage your superannuation.

We may sometimes collect information about you from third parties such as your employer, a previous super fund, your financial adviser, our related entities and publicly available sources.

We may disclose your information to various organisations in order to manage your super, including your employer, our professional advisors, insurers, our related companies which provide services or products relevant to the provision of your super, any relevant government authority that requires your personal information to be disclosed, and our other service providers used to assist with managing your super.

Our Privacy Policies set out in more detail how we deal with your personal information and who you can talk to if you wish to access and seek correction of the information we hold about you. It also provides detail about how you may lodge a complaint about the way we have dealt with your information and how that complaint will be handled.

If you have any other queries in relation to privacy issues, you may contact the RBF Enquiry Line on **1800 622 631** or write to our Privacy Officer, Reply Paid 89418, PARRAMATTA NSW 2124.

3. Provide your tax file number and sign the form

Don't pay more tax than you have to – let us know your tax file number.

Your tax file number is confidential and you don't have to give it to the Superannuation Commission. It is not an offence to not provide your tax file number. However, you may pay more tax than you have to if you don't supply it.

My tax file number is – –

Special note: The Superannuation Commission is required by law to ask for your tax file number. By providing your tax file number, you're allowing the Superannuation Commission to use it to:

- ▶ find or identify your super when there's no other way
- ▶ work out any tax payable
- ▶ pass your tax file number to the Australian Taxation Office when you receive your super payout or have unclaimed super money after reaching pension age
- ▶ pass your tax file number to any other super fund or account to which your super is transferred in the future, unless you tell the Superannuation Commission in writing not to do so
- ▶ report details of contributions to the Australian Taxation Office for working out whether any tax is applicable if contributions for you exceed certain limits
- ▶ if required by law, pass your tax file number to other Government agencies.

If you don't provide your tax file number, now or later:

- ▶ you may pay more tax on contributions made by your employer and certain other contributions made by or for you. In some circumstances, you may be able to claim this back, however time limits and other rules may apply
- ▶ the Superannuation Commission will only be able to accept contributions made for you by your employer. No other contributions, for example, after-tax contributions, can be accepted
- ▶ you may pay more tax on your super benefit than you would otherwise (although you may be able to claim this back when you lodge your tax return), and
- ▶ it may be more difficult to find your super in the future if you change your address without notifying the Superannuation Commission or if you rollover any other super accounts you may have.
- ▶ The legal purposes for which the Superannuation Commission can use your tax file number and the consequences of not quoting your tax file number may change in the future.

By signing this form I understand and consent to my information being collected, disclosed and used in the manner set out in this form.

Signature



Date

/ /

Please return your completed form to RBF, Reply Paid 89418, PARRAMATTA NSW 2124.