

APPLICATION FOR A SPECIAL PERMIT

SPECIAL PERMIT FEE

FEE	
<input type="checkbox"/> VALID FOR 4-30 DAYS	refer to Schedule of Fees

NOTE: (This fee is GST exempt)

I. APPLICANT:

TITLE	GIVEN NAME(S)	SURNAME	DATE OF BIRTH	POSITION HELD WITH CLUB / ORGANISATION

RESIDENTIAL ADDRESS	POSTCODE
POSTAL ADDRESS (to send permit if different to above)	POSTCODE

HOME PH	MOBILE	EMAIL:
BUSINESS PH	FAX	

2. CLUB/ORGANIZATION ON BEHALF OF WHICH THIS PERMIT IS BEING APPLIED FOR:

NAME	
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3. PREMISES:

VENUE AND ADDRESS WHERE FUNCTION IS BEING HELD
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4. DATE(S) OF FUNCTION/EVENT AND HOURS BEING APPLIED FOR:

DATE / /	DAY	HOURS	TO
DATE / /	DAY	HOURS	TO

5. DETAILS OF FUNCTION/EVENT:

TYPE OF FUNCTION	NO. OF PERSON ATTENDING
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6. DETAIL MEASURES THAT WILL BE IN PLACE TO ENSURE THAT THE EVENT IS WELL MANAGED IN RELATION TO THE RESPONSIBLE SALE AND PROVISION OF LIQUOR AND THE SAFETY AND SECURITY OF PATRONS:

7. THE FOLLOWING DETAILS MUST BE PROVIDED:

NUMBER OF BARS (INSIDE)	BOOTHS (OUTSIDE)
LOCATION OF BARS / BOOTHS	
HOW IS LIQUOR DISPENSED	

(GLASSES / DISPOSABLE CUPS / CANS / STUBBIES)

8. SIGNATURE OF APPLICANT:

I will be able to exercise effective control over the sale and any consumption of liquor on the premises in which the permit is sought. I consent to a copy of any traffic or criminal convictions recorded in my name and held by Tasmania police or any other police jurisdiction being provided to the Commissioner for Licensing for the purpose of this permit application.

SIGNATURE
DATE / /

OFFICE USE ONLY
AMOUNT
PERMIT NO.
TRIM: OTHER / ST / SPA / CP

SPECIAL PERMIT (issued under the *Liquor Licensing Act 1990*)

A special permit authorizes the sale of liquor:-

- a) on premises; and
- b) between times; and
- c) subject to compliance with any condition specified in the permit.

REQUIREMENTS OF PERMITS

In considering an application for a permit, the Commissioner must make a decision which, in his or her opinion, is in the best interests of the community.

An applicant for a liquor permit must therefore provide supporting information to assist the Commissioner to determine the application.

The Commissioner may seek additional information (eg plans, comment from police, council etc) in order to assess the application.

FIT AND PROPER

Under the Act a person must be fit and proper to be qualified to hold a liquor permit or to be an associate of an applicant or permit holder. If an associate is not fit and proper, then the applicant or permit holder is not considered to be qualified to hold a permit.

Matters of interest in a fit and proper assessment

- Any major convictions within a given period.
- A consistent pattern of convictions that suggest a disregard for the law.
- Any convictions against the Act.
- Failing to discharge financial obligations or debts owing to the Crown under the Act.
- Good repute, integrity and character, no history of behaviour that would cause the person to be unsuitable to hold a permit, or be an associate of a permit holder.

IMPORTANT INFORMATION

The Commissioner may grant a special permit to a person for a function held by an association, society, organisation, club or other body if satisfied that the principal purpose of the function is not the sale or consumption of liquor.

The Commissioner may grant a special permit for a public event if satisfied that the consumption of liquor is incidental to the event.

The Commissioner may, otherwise, grant a special permit if the Commissioner is satisfied that it is reasonable to do so. An application for a special permit **will not be considered** unless the application is accompanied by the prescribed fee. An application for a special permit **should be lodged at least 7 days** before the permit is to take effect.

COUNCIL APPROVAL

It is the responsibility of a permit applicant to ensure that any approval/s required from the local council in relation to the conduct of the event is/are obtained.

A liquor permit does not authorize liquor to be sold on premises if the use of those premises for that purpose is otherwise unlawful.

PERSONAL INFORMATION PROTECTION

Further information on the Department's policies in relation to the *Personal Information Protection Act 2004* can be found at <http://www.treasury.tas.gov.au/pip>.

LIQUOR AND GAMING CONTACT DETAILS

Salamanca Building Parliament Square
4 Salamanca Place HOBART TAS 7000
Telephone: (03) 6166 4040 Facsimile: (03) 6173 0218

Level 3 Henty House | Civic Square LAUNCESTON TAS 7250
Telephone: (03) 6777 2777 Facsimile: (03) 6173 0218

GPO Box 1374 HOBART TAS 7001 Australia
Email: licensing@treasury.tas.gov.au Web: www.liquorlicensing.tas.gov.au

TRIM 10/78465 August 2020

CREDIT CARD AUTHORITY

Name of Applicant:-
Venue / Premises:-

Name on Credit Card:-
Phone Number:-
Acceptable Credit Cards (please tick):- MasterCard <input type="checkbox"/> Visa <input type="checkbox"/>

Credit Card No _____ / _____ / _____ / _____	Expiry Date ____ / ____
Card Verification Number (last 3 digits on signature panel) _ _ _	

Signature of credit card holder:-		
Total amount to be debited	\$	refer to Schedule of Fees

(Office use only)

PAYMENT NO:-		ENTERED BY:
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