



This is an application for a Special Permit to authorize the sale of liquor on premises for a period up to 12 months.

### GENERAL INFORMATION

1. A liquor permit does not authorize liquor to be sold on premises if the use of those premises for that purpose is otherwise unlawful. It is important for an applicant to ensure that the use of the premises for the sale of liquor is otherwise a permitted use under local council requirements (planning etc).
2. An applicant for a liquor permit must be at least 18 years of age.
3. A liquor permit may be cancelled at any time if the Commissioner for Licensing is satisfied that it is in the interest of the community to do so.

### REQUIREMENTS OF A PERMIT

In considering an application for a permit, the Commissioner must make a decision which, in his or her opinion, is in the best interests of the community.

An applicant for a liquor permit must therefore provide supporting information to assist the Commissioner to determine the application.

The Commissioner may seek additional information (eg plans, comment from police, council etc) in order to assess the application.

### FIT AND PROPER

Under the Act a person must be fit and proper to be qualified to hold a liquor permit or to be an associate of an applicant or permit holder. If an associate is not fit and proper, then the applicant or permit holder is not considered to be qualified to hold a permit.

#### Matters of interest in a fit and proper assessment

- Any major convictions within a given period.
- A consistent pattern of convictions that suggest a disregard for the law.
- Any convictions against the Act.
- Failing to discharge financial obligations or debts owing to the Crown under the Act.
- Good repute, integrity and character, no history of behaviour that would cause the person to be unsuitable to hold a permit, or be an associate of a permit holder.

### IMPORTANT INFORMATION

- The Commissioner may grant a special permit to a person for a function held by an association, society, organisation, club or other body if satisfied that the principal purpose of the function is not the sale or consumption of liquor.
- The Commissioner may grant a special permit for a public event if satisfied that the consumption of liquor is incidental to the event.
- The Commissioner may, otherwise, grant a special permit if the Commissioner is satisfied that it is reasonable to do so.
- An application for a special permit **will not be considered** unless the application is accompanied by the prescribed fee.
- An application for a special permit **should be lodged at least 7 days** before the permit is to take effect.

### COUNCIL APPROVAL

- It is the responsibility of a permit applicant to ensure that any approval/s required from the local council in relation to the conduct of the event is/are obtained.
- A liquor permit does not authorize liquor to be sold on premises if the use of those premises for that purpose is otherwise unlawful.

### PERSONAL INFORMATION PROTECTION

- Further information on the Department's policies in relation to the *Personal Information Protection Act 2004* can be found at <http://www.treasury.tas.gov.au/pip>.

### LIQUOR AND GAMING CONTACT DETAILS

Salamanca Building Parliament Square  
4 Salamanca Place HOBART TAS 7000  
Telephone: (03) 6166 4040 Facsimile: (03) 6173 0218

Level 3 Henty House 1 Civic Square LAUNCESTON TAS 7250  
Telephone: (03) 6777 2777 Facsimile: (03) 6173 0218

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Email: [licensing@treasury.tas.gov.au](mailto:licensing@treasury.tas.gov.au) Web: [www.liquorlicensing.tas.gov.au](http://www.liquorlicensing.tas.gov.au)

TRIM 08/59381 July 2019

## CREDIT CARD AUTHORITY

Name of Applicant:-
Venue / Premises:-

Name on Credit Card:-
Phone Number:-
Acceptable Credit Cards (please tick):- MasterCard <input type="checkbox"/> Visa <input type="checkbox"/>

<b>Credit Card No</b> _____ / _____ / _____ / _____	<b>Expiry Date</b> ____ / ____
Card Verification Number (last 3 digits on signature panel)                      _ _ _	

Signature of credit card holder:-	
Total amount to be debited	\$

(Office use only)

<b>PAYMENT NO:-</b>		<b>ENTERED BY:</b>
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